

Idaho Genealogical Society Board of Directors Meeting  
Held at the Idaho State Historical Public Archives and Research Library  
2205 Old Penitentiary Road, Boise, Idaho

Meeting February 20, 2010 at 12 Noon:  
In Attendance:

Thel Pearson  
Mary O'Malley  
Renae Beal

Juvanne Martin  
Shelly Kuther via cell phone  
Kate Fredericksen

Welcome, new member Jack Kaufman!!

**1. Review/Approval of Minutes of January 16, 2010 meeting.  
With the addition of the CAP Project update for January.**

Ann Jennings: CAP Progress Report January 19, 2010:

So much-fifteen more committed partner volunteers since my last report:

Benewah – Carole Leppan  
Bingham\_ Jared Denlinger  
Cassia – Christine Storey  
Clearwater – Traci Telechy  
Custer – Pat Packard  
Gem- Gail Ulrey  
Jerome – Chris Storey  
Kootenai – Carole Leppan

Lewis – Shelley Kuther  
Nez Perce – 1 Cemetery – Albert Lawrence  
Owyhee – Mary O'Malley  
Shoshone – Carole Leppan  
Twin Falls – Chris Storey  
Valley – David Blackwell  
Washington – Ellen Potter

All of these volunteers have contacted IGS members, IGS, or PARL with their interest in helping with the CAP Project. As information about our project spreads throughout Idaho, volunteers, from individuals to genealogical and historical groups, are interested in submitting information. We are accepting ALL information that our partners would like to submit, with the understanding that this material will be cataloged and stored with the PARL arm ISHS. Such data only enhances the purpose of our project. It's Winter season now, so no actual CAP forms have been submitted, but I expect an avalanche of information in the Spring and Summer of 2010.

Submitted: Ann Jennings/Project Coordinator.

January 16, 2010 Minutes motioned for approval by Laila Suter and seconded by Mary O'Malley. All approved. Passed.

**2. Financial Report and Records Management:**

DATE: February 18, 2010  
TO: Board of Directors, Idaho Genealogical Society  
FROM: Laila Suter, Treasurer  
RE: IGS Financial Status

At Kate's request, I am submitting the following information for your review:

AS OF FEBRUARY 18, 2010 WE CURRENTLY HAVE \$3,549.42 IN OUR ACCOUNT.

To begin with, we are discussing refunding the extra \$10 that 2010 members paid for a paper copy of the quarterly. So far we have 21 members who have requested paper copies. This refund would cost \$210 + postage. I believe we have had some requests for paper copies from our exchanges but none of them have actually paid for any copies as far as I know.

**MEMBERSHIPS:**

CURRENT MEMBERS AS OF FEBRUARY 18, 2010

85 paid members for 2010  
39 life members (included in the 85)  
30 members from 2009 who have not renewed their membership

2009 110 members, including 39 life members

I didn't start keeping the membership list until 2009, so I don't have that information. Listed below is the amount of money that we received from memberships.

2008	\$3,232.12
2007	\$1,842.04
2006	\$2,878.63
2005	\$1,876.36

PUBLICATIONS: Again, I do not have any information on which publications we have sold, but the yearly figures are as follows:

2009	\$739.55
2008	\$944.80
2007	\$1,769.81
2006	\$567.00
2005	\$403.00

*\*\*Note: Quest shall be made to inform the board which publications are being requested the most and the least over the past 3-5 years.*

QUARTERLIES: It is difficult to anticipate how much each issue of the quarterly will cost this year. Our bulk mail permit is used for other things besides the quarterly, and it is not itemized so we don't know how much we pay for mailing for each quarterly. The postage has also changed several times over the last few years, and the size of the quarterlies has changed as well. Also, we hardly ever have "office supply" costs such as labels, etc. I'm not sure if people just don't request reimbursement or if we just don't purchase them very often. In any event, these are what our costs were for the last few years.

2009	\$2,106.71 (approx. \$527 per issue for publication)
2008	\$3,615.09 (5 issues were published this year)
2007	\$1,597.37 (3 issues were published this year)
2006	\$1,098.13
2005	\$1,761.38

In 2009 we had paid \$781.45 for postage, copying and bulk mail permit expenses that may or may not have been related to the quarterly.

PROJECTED YEARLY EXPENSES:

Annual Post Office Box Fee	\$ 44.00	
Annual Dues		55.00
Storage Facility Rental	300.00	
TOTAL	\$399.00	

We always have postage and copy reimbursement, supplies, mailing costs, etc., but those are really impossible to anticipate because they are always different and usually are quite minimal.

Financial Report motioned for approval by Mary O'Malley and seconded by Thel Pearson. All approved. Passed.

3. **CAP UPDATE/REPORT:** Ann Jennings report: none

4. **DISTRIBUTION REPORT:** Gail Wilson report: none

5. **QUARTERLY UPDATE/REPORT:** Renae Beal states the finalization of the Quarterly will be done by this weekend and the finished product will be given to Gail Wilson at the beginning of next week. The Quarterly will be brought in on time.

Discussion: Electronic vs. Paper and Refunds.

1. Renae felt that she would be able to make a pdf copy and have the capacity to email to those who wanted the electronic version of the Spring 2010 Quarterly as requested. An introduction to this process will be written by Renae to those that will be receiving this version of the electronic quarterly so individuals will know what is coming and how it will affect their download time.

2. Following 3 motions relate to the electronic version of the Quarterly and refund status:

Motion #1 Renae Beal motioned that contact with IGS members with current email addresses be done to introduce the new way to get the electronic Quarterly and to warn them about the size of the Quarterly in pdf form. ALL the Quarterly electronic publications will be sent out through the [igspublications@gmail.com](mailto:igspublications@gmail.com) which Renae has set up to distribute to our members the IGS electronic version of the Quarterly. It has been tested between Renae Beal and Shelley Kuther and has been deemed workable and effective.

This motion is seconded by Mary O'Malley and all approved. Passed.

Motion #2 Renae Beal motioned that the Quarterly from March 2010 will be created in both print and pdf form and that we will email those electronically through the [igspublications@gmail.com](mailto:igspublications@gmail.com) and that we will print 40 extra copies for members that have not decided what type they want.

This motion is seconded by Thel Pearson and all approved. Passed.

Motion#3 Renae Beal motioned that because of the first and second motions that we have negated the need to send out refunds due to the fact that electronic versions of the Quarterly can be sent via email in pdf form.

This motion is seconded by Laila Suter and all approved. Passed.

Note: Mary O'Malley will contact all Life Members to determine their choice of paper or electronic versions of the Quarterly this date forward.

Note: Renae Beal will make the introductory letter regarding the electronic version of the Quarterly and will send the required pdf Quarterly in email form to those members who have requested such, and Renae will get the information to Gail for the print version.

Note: Laila Suter will send the latest version of the membership list to all.

\*\* Regarding the SUMMER 2010 Quarterly: Title is IDAHO PIONEERS. Thel Pearson will review the List of 300 from the Idaho Statesman which introduces the first pioneers into Idaho dated 1892. Thel will determine the help needed as she progresses. Contributions to the Quarterly shall include those items which determine how to get a certificate as an Idaho Pioneer Family. May is the deadline for submissions and the Quarterly goes to the public in June. Renae Beal will be the Format to Publication person for this issue.

\*\* Regarding the FALL 2010 Quarterly: Title regards Boy and Girl Scouting of Idaho. Carter Wilson and Mary O'Malley shall introduce scouting as it appeared in Idaho then and now. Contributions to the Quarterly shall include those items relating to scouting. Juvanne Martin will be the Format to Publication person for this issue.

\*\*The Membership Drive Newsletter will be placed with Juvanne Martin and Kate Fredericksen. They will meet Friday, February 26, 2010. Those that wish to participate are welcome!

### **WEBSITE TUTORIAL by RENAE BEAL:**

1. Necessary to the function of the current server is access. Access of this type involves the special permissions to obtain a username and password allocation. By doing so the website becomes much more user friendly. Access can then be denied to those that are not members of IGS while limited access is given to those that are members of IGS. By use of the password and username the electronic Quarterly can

be accessed by our members at their convenience and not be another email to which they must acknowledge.

Note: Renae Beal will conquer over the next month in:

a. Contacting Paul Schaefer who currently has control over our server to gain the special permissions it requires to make our website more user friendly

b. If contact with Paul Schaefer cannot be made nor reasonable progress towards gainful access ...then

c. Contact with Mike St. Clair of IdGenWeb will be made as Mike St. Clair has offered to allow the IGS to share the web hosting account of IDGENWEB. As per an email addressed to Juvanne Martin, Mike St. Clair has stated:

From: "Mike St. Clair/ST" <[mike@saintclair.org](mailto:mike@saintclair.org)>

Sent: Feb 19, 2010 2:13 PM

To: Juvanne Martin <[juvanne@earthlink.net](mailto:juvanne@earthlink.net)>

Subject: Re: your server - Idaho Genealogy Society

> I offered to allow the society to share the web hosting account of IDGENWEB. {The rest of the email can be requested by contacting Juvanne Martin. }

d. Nevertheless, IGS will rely on Renae Beal to obtain the server and access that will enable IGS to provide future and further services to our IGS members....and truly make our website Idaho statewide with the Idaho genealogical and historical societies access readily available through links and information. We will rely on Renae to obtain the information relating the server's size, capabilities, length of service, funds necessary, and mentors that the webmaster will have contact with. Juvanne and Renae will work the details of acknowledging the offer by Mike St. Clair, IDGENWEB coordinator and webmaster.

Renae Beal states that by the March 20, 2010 IGS Board Meeting that all will be set as to the server and website and accessibility issues. We look forward to her efforts!!

**\*\* Requirements of the Webmaster:** Per Renae Beal we are looking for a person who has existing web experience to do updating for our IGS website. This person shall assume this position as a VOLUNTEER who will maintain the IGS website with approximately 5 – 10 hours per month of necessary updates. Again it is the board's hope that this volunteer will attend meetings and become an active partner within IGS.

\*\* Potential of paying 50 to 75 dollars per year is not unreasonable per Renae Beal in gaining server access should a payment be required of IGS to use the IDGENWEB server.

\*\*Question arose regarding membership packets. Carter and Gail Wilson will be asked regarding this issue and report shall be made by the March board meeting.

The board thanks Juvanne Martin for bringing in lunch, unexpected and gratefully partaken!! This may have started a precedent ☺ !!

Unfortunately, SKYPE, was not functioning during this meeting. Renea Beal will seek answers and get back with us.

**Identification of email addresses for IGS:**

[igsrenae@gmail.com](mailto:igsrenae@gmail.com) : The address for which ALL *content for Quarterlies to be published* shall be submitted after the content has been proofread and completed for publishing.

[igspublications@gmail.com](mailto:igspublications@gmail.com) : The address for which ALL *electronic mailings of IGS publications* shall be SENT. This address is *ONLY* for the sending of electronic publications inclusive of the Quarterly.

Thus, the meeting of February 20, 2010, is adjourned.  
Minutes respectfully submitted February 21, 2010 by,  
Kate Fredericksen, Secretary, IGS